Turning the Red Lights Green

Accounts for the year ended 31 March 2023

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Trustees	Emmanuel Akoju	(appointed 28.10.22)	Philip Lane	
	Hobson Bullman		Caragh McMurtry	(appointed 28.10.22)
	Sian Constantine	(appointed 28.10.22)	Jane Miller	
	Roger Crabtree		Fred Peeling	
	Jenny Greene	(resigned 05.05.2022)	Ruth Rogers	
	Peter Hains		Susan Wallace	(appointed 28.10.22)
	Anthony Kirk			

Secretary	Elizabeth Taylor
Chief Executive Officer	Elizabeth Taylor
Registered Office	Harvey's Barn Park End Swaffham Bulbeck Cambridge CB25 0NA
Company Registration Number	5485413
Charity Registration Number	1112429
Independent Examiner	Geoff Mann FCIE Geoff Mann Ltd Dee House 13 Highworth Avenue Cambridge CB4 2BQ
Bankers	Lloyds Bank plc 48 High Street Newmarket CB8 8LF

Accounts for the year ended 31 March 2023

Report of the Trustees

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report for the year ended 31 March 2023.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (revised with effect 1 January 2019)

Statement of Trustees' Responsibilities

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that year.

In preparing those accounts, the trustees are required to:

(i) Select suitable accounting policies and apply them consistently.
(ii) Make judgements and estimates that are reasonable and prudent.
(iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
(iv) State whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the accounts.
(v) Observe the methods and principals of the Charities SORP.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the accounts comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Structure, Governance and Management

Governing document

Turning the Red Lights Green is a company limited by guarantee with charitable status which is governed by a memorandum and articles of association.

Appointment of trustees

Trustees are elected by the membership at the AGM. The board, between AGMs, fills vacancies and decides on co-options.

Accounts for the year ended 31 March 2023

Report of the Trustees

Trustee induction and training

The trustees have reviewed the procedures in place for trustee induction and training by reference to guidance published by the Charity Commission. A trustee handbook and trustee tours of Red2Green's services have been devised in order to assist with their induction and training.

Organisational structure

The charity has a board of trustees who met five times durig the year and are responsible for its strategic direction and policy, in addition, other sub groups meet at regular intervals between the full board meetings. A chief executive officer (CEO) is appointed by the trustees to manage the day to day operations of the charity. Each project manager reports directly to the CEO who monitors their progress, and that of their project, monthly. In planning their activities for the year the trustees have kept in mind the Charity Commission's guidance on public benefit at their trustees meeting.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

Objectives and Activities

The charity's objects are to increase opportunities in education, training, work and leisure for people with disabilities and special needs and their carers in South and East Cambridgeshire.

Achievements, Performance and Future Developments

These are covered in the charity's 2023 annual report.

Financial Review

Reserves policy

A revised policy on reserves was agreed at the board meeting held on 29th September 2023 and is stated below:

The trustees seek to maintain a level of reserves which ensure our financial resilience and sustainability. This should take into account the obligations the charity has to its clients, staff, funders ane other stakeholders, recognising the risks identified in our risk register. Primarily this should ensure that Red2Green is sufficiently financially robust to carry out its core activities even during a period of unforeseen difficulty.

Accounts for the year ended 31 March 2023

Report of the Trustees

The trustees have adopted a 'worst-case' scenario in determining the target level of reserves by seeking to retain sufficient funds in order to manage the closure of the charity in an orderly manner equitable to all parties involved. Clearly, this would be a matter of last resort and, hopefully, such reserves could also be employed in a manner to avoid such closure by seeking alternative income streams or other mitigating actions to sustain the charity through a period of great difficulty.

Regular financial forecasts are made throughout the year to compare with the approved budget and these are reviewed as part of our board meetings. Should such forecasts indicate that the reserves policy is under threat the trustees will look to determine if this is likely to be a temporary or a permanent situation and then take appropriate action to mitigate the situation.

The actual level of reserves may also exceed the reserves policy figure. This will provide the trustees with, for example:

- A buffer to cover short term cash flow movements, as are inherent in any organisation which invoices others for services provided
- A fund to exploit a new venture or investment designed to provide a long term benefit to the organisation or its stakeholders
- Funds to provide for the replacement of the charity's fixed assets or expansion of such
- To cover a temporary shortfall in the level of grants obtained which, by their nature, are uncertain and variable

The reserves policy will be reviewed annually as part of the approval of the financial accounts and any recalculation of the amounts needed will be carried out at that time. This will be evidenced in the published accounts of the charity.

The calculation of the reserves policy for 2022/23 is as follows:

The reserves level will be set at £263,710 comprising:	£
Redundancy payments	67,580
2 month's salary payments	136,000
Rent (12 month's notice)	48,130
Winding down costs - telephone etc	6,000
Contingency costs	6,000
	263,710
Actual unrestricted reserves as at 31.03.2023	292,119

Report of the Trustees

The values in the table are updated each year based on the latest data available.

The above report has been prepared in accordance with the small companies regime of the Companies Act 2006. It was approved by the trustees on 29 September 2023 and signed on their behalf



Anthony Kirk
Trustee

Accounts for the year ended 31 March 2023

Independent Examiner's Report

To the Trustees of Turning the Red Lights Green

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023 set out on pages 5 to 12.

Responsibilities and Basis of Report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Mann FCIE
Geoff Mann Limited
Dee House
Highworth Avenue
Cambridge
CB4 2BQ

Accounts for the year ended 31 March 2023

Statement of Financial Activities

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £
Income							
Incoming resources from generated funds:							
Investment income		1,528	0	1,528	200	0	200
Incoming resources from charitable activities:							
Contracts for services		672,071	0	672,071	546,431	0	546,431
Grants and donations	2	121,158	65,191	186,349	67,333	108,892	176,225
Miscellaneous income		8,413	0	8,413	7,865	0	7,865
Total Income	1	803,170	65,191	868,361	621,829	108,892	730,721
Expenditure							
Charitable activities		786,085	65,191	851,276	617,966	114,489	732,455
Total Expenditure	3	786,085	65,191	851,276	617,966	114,489	732,455
		17,085	0	17,085	3,863	-5,597	-1,734
Transfers	10	0	0	0	0	0	0
Net income/(expenditure) and net movement in funds for the year	5	17,085	0	17,085	3,863	-5,597	-1,734
Reconciliation of funds							
Total funds brought forward		275,034	0	275,034	271,171	5,597	276,768
Total funds carried forward		292,119	0	292,119	275,034	0	275,034

Statement of Total Recognised Gains and Losses

There were no recognised gains or losses for 2023 or 2022 other than those included in the Statement of Financial Activities.

Accounts for the year ended 31 March 2023

Balance Sheet

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed Assets					
Tangible assets	7		8,997		13,496
Total Fixed Assets			8,997		13,496
Current Assets					
Stocks		500		500	
Debtors	8	80,152		18,420	
Cash at bank and in hand		252,349		294,803	
Total Current Assets		333,001		313,723	
Creditors: amounts falling due within one year	9	49,879		52,185	
Net Current Assets			283,122		261,538
Net Assets			292,119		275,034
The Funds of the Charity					
Unrestricted funds			292,119		275,034
Restricted funds	11		0		0
Total Charity Funds			292,119		275,034

For the year ended 31 March 2023 the charity was entitled to exemption from audit under section 477 Companies Act 2006 and no notice has been deposited under section 476. The trustees acknowledge their responsibilites for ensuring that the charity keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the charity as at the year end and of its surplus for the year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the charity.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 applicable to charities subject to the small companies regime and were approved by the trustees on 29 September 2023 and signed on their behalf.

Anthony Kirk
Trustee

Accounts for the year ended 31 March 2023

Notes to the Accounts

1 Accounting Policies

(a) Basis of Preparation of Accounts

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Revised with effect 1 January 2019) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Turning the Red Lights Green meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in relevent accounting policy note(s).

(b) Income

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

(c) Expenditure

Includes all expenditure incurred by the charity other than that which has been capitalised.

(d) Operating Leases

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income as incurred.

(e) Pensions

The charity operates a defined contribution pension scheme. The pension charge represents the amounts payable by the charity to the fund in respect of the year.

(f) Fixed Assets

Depreciation is provided on all tangible fixed assets at rates calculated to write-off the costs less estimated residual value of each asset over its expected useful life with a full year's depreciation being charged in the year of acquisition as follows:

Garden buildings	10% straight line basis
Fixtures and fittngs	33.33% straight line basis
Motor vehicles	25% straight line basis

Expenditure on office equipment and garden tools is written off in the year in which it is incurred. The trustees are of the opinion that such expenditure has no economic value, and that, in view of this and the nature of the organisation, such costs should not be capitalised.

The charity only capitalises assets costing in excess of £1,000. Typically assets under this value have an economic benefit to the charity of less than one year and are considered revenue in nature.

(g) **Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items. Cost includes all direct expenditure.

(h) **Debtors**

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

(i) **Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(j) **Going Concern**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(k) **Fund Accounting**

Restricted funds are to be used for the specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overhead and support costs.

Designated funds are unrestricted funds, which have been designated for special purposes by the trustees. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objects of the charity.

Notes to the Accounts

2 **Grants and Donations**

	2023			2022		
	Unrestricted funds £	Restricted funds £	Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
Access to Work	6,580	0	6,580	7,933	0	7,933
ARM Holdings	34,000	0	34,000	25,000	0	25,000
Bailey Thomas	15,000	0	15,000	0	0	0
Big Lottery	0	0	0	0	9,478	9,478
Cambs County Council	0	0	0	0	14,869	14,869
Cambs Community Foundation	0	9,000	9,000	0	0	0
Cooperative Group	0	2,816	2,816	0	0	0
Digital Lifeline	0	0	0	0	4,000	4,000
Edward Gostling Foundation	12,500	0	12,500	0	0	0
Enabling Activities Trust	0	0	0	0	12,000	12,000
European Metal Recyclers	0	6,800	6,800	0	3,200	3,200
Heritage Lottery Fund	0	0	0	0	35,618	35,618
Illumina	0	8,057	8,057	0	0	0
Jurgens Charitable Trust	4,000	0	4,000	0	0	0
Living Sport Foundation	0	5,018	5,018	0	0	0
Lloyds Bank Foundation	23,575	0	23,575	25,046	0	25,046
Neighbourly Foundation	0	5,000	5,000	0	0	0
Pye Foundation	4,500	0	4,500	4,500	0	4,500
Robert McAlpine	0	2,500	2,500	0	0	0
Sir Jules Thorn Charitable Trust	3,000	0	3,000	0	0	0
Strangward Trust	5,000	0	5,000	0	0	0
Suffolk County Council	0	0	0	0	4,727	4,727
Three Guineas Trust	0	26,000	26,000	0	25,000	25,000
Others less than £2,000	13,003	0	13,003	4,854	0	4,854
	121,158	65,191	186,349	67,333	108,892	176,225

3 **Total Expenditure**

	2023			2022		
	Charitable activities £	Governance costs £	Total expenditure £	Charitable activities £	Governance costs £	Total expenditure £
Governance and strategy	0	960	960	0	940	940
Other costs	201,494	0	201,494	225,272	0	225,272
Staff costs (note 4)	648,822	0	648,822	506,243	0	506,243
	850,316	960	851,276	731,515	940	732,455

Notes to the Accounts

4 **Staff Costs**

No remuneration was paid to any of the trustees in the year. Expenses totalling £42 (2022 - £nil) were reimbursed to them.

The staff costs were:	2023 £	2022 £
Wages and salaries	568,334	443,090
Social security costs	39,911	28,656
Pension contributions	40,577	34,497
	648,822	506,243

The average weekly number of staff employed by the charity during the year was 34 (2022 - 28)

No member of staff earned more than £60,000.

5 **Net Movement in Funds for the Year**

The net movement in funds for the year is stated after charging:		2023 £	2022 £
Independent examination fee		960	940
Operating lease rentals:	Land and buildings	47,307	39,668

6 **Other Commitments**

At 31 March 2023 the charity had annual commitments under non cancellable operating leases as follows:		Land and buildings 2023 £	2022 £
Expiry date:			
Within one year	Harvey's Barn	1,480	37,246
Within four years	Granary Barn	12,000	12,659
		13,480	49,905

Accounts for the year ended 31 March 2023

Notes to the Accounts

7 **Tangible Fixed Assets**

		Leasehold improvements and garden buildings £	Fixtures and fittings £	Garden tools and office equipment £	Motor vehicles £	Total £
Cost	At 1 April 2022	132,121	19,225	14,991	42,195	208,532
	Additions	0	0	0	0	0
	Disposals	0	0	0	0	0
	At 31 March 2023	132,121	19,225	14,991	42,195	208,532
Depreciation	At 1 April 2022	132,121	19,225	14,991	28,699	195,036
	Charge for the year	0	0	0	4,499	4,499
	Disposals	0	0	0	0	0
	At 31 March 2023	132,121	19,225	14,991	33,198	199,535
Net Book Value	At 31 March 2023	0	0	0	8,997	8,997
	At 1 April 2022	0	0	0	13,496	13,496

8 **Debtors: Due within one year**

	2023 £	2022 £
Prepayments	2,613	11,034
Other debtors	13,780	0
Trade debtors	63,759	7,386
	80,152	18,420

9 **Creditors: Due within one year**

	2023 £	2022 £
Accruals and deferred income (see below)	38,208	35,625
Sundry creditors	0	5,460
Trade creditors	11,671	11,100
	49,879	52,185

Notes to the Accounts

9 **Creditors: Due within one year (continued)**

	2023 £	2022 £
Income deferred to the year ended 31 March 2023 included above:		
Cambridgeshire Community Foundation	11,595	0
Edward Gostling Foundation	0	12,500
Enabling Activities Trust	6,500	0
European Metal Recycling	0	1,800
Illumina	16,113	0
Lloyds Foundation	0	21,325
Three Guineas Trust	4,000	0
	38,208	35,625

10 **Related Party Transactions**

There were no related party transactions in the year that required disclosure.

11 **Restricted Funds**

	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£		
Aspirations	0	51,366	51,366	0	0
Core Costs	0	6,000	6,000	0	0
Options	0	7,825	7,825	0	0
	0	65,191	65,191	0	0

Aspirations	Providing life skills training to adults with autistic spectrum conditions.
Core Costs	Head Office and support services such as Finance, Facilities and Management costs to support the operational services.
Options	Horticultural and educational opportunities for adults with disabilities. Providing transport enabling clients to attend activities.